

OKLAHOMA STATE BOARD OF EXAMINERS OF PERFUSIONISTS

Minutes of Meeting

The Oklahoma State Board of Examiners of Perfusionists met on November 18, 2019, in accordance with the Oklahoma Open Meeting Act. The special meeting was held at the office of the Board, 101 NE 51st Street, Oklahoma City, Oklahoma. Advance notice of this meeting was transmitted to the Oklahoma Secretary of State on October 30, 2019. The notice and agenda were posted on the Board's website on November 13, 2019, at 2:44 p.m. in accordance with 25 O.S. § 311.9.

Members Present were:

Tyler McKeon, LP, Chairman
Michael Giese, LP, Vice-Chairman
Justin Stone, LP
Mr. Rick Ross
Mr. Bill Fiddler, Jr.

Member(s) Absent:

Leah Davidson, LP, Secretary-Treasurer
Kyle Toal, MD
Steven Miller, MD
Ms. Claudia Kamas

Others present:

Lyle Kelsey, Executive Director
Barbara J. Smith, Executive Secretary
Lisa Cullen, Director of Licensing
Thomas Schneider, Assistant Attorney General, Board Advisor

Having noted a quorum, Mr. McKeon called the meeting to order at 7:01 p.m.

Following Board review, Mr. Fiddler moved to approve the minutes of July 9, 2019 as written. Mr. Giese seconded the motion and the vote was unanimous in the affirmative.

The Board then considered applications for licensure. Following review of the complete application of **DAVID VINT** for Licensed Perfusionist licensure, Mr. Giese moved to approve the application of **DAVID VINT** for Licensed Perfusionist licensure. Mr. Stone seconded the motion and the vote was unanimous in the affirmative.

Mr. Fiddler moved to approve the complete application of **ROBERT DRAGAN** for Licensed Perfusionist licensure. Mr. Stone seconded the motion and the vote was unanimous in the affirmative.

Mr. Giese moved to approve the complete application of **RYAN RICHARD ZAVALA** for Licensed Perfusionist licensure. Mr. Stone seconded the motion and the vote was unanimous in the affirmative.

Mr. Stone moved to approve the complete application of **RYAN GENE SCHMER** for Licensed Perfusionist licensure. Mr. Fiddler seconded the motion and the vote was unanimous in the affirmative.

The Board then considered requested waivers of **ALEX DEATON** and **LAUREN HERGET** for the 30-day rule regarding submission of applications. Following Board review, Mr. Stone moved to grant the requested waivers to **ALEX DEATON** and **LAUREN HERGET**. Mr. Giese seconded the motion and the vote was unanimous in the affirmative.

Following Board review, Mr. Stone moved to approve the complete applications of **ALEX DEATON** and **LAUREN HERGET** for Licensed Perfusionist licensure. Mr. Fiddler seconded the motion and the vote was unanimous in the affirmative.

Next, Thomas Schneider, AAG and Board Advisor, provided proposed rule amendments as they pertain to how vacancies in the positions of Chair, Vice-Chair and Secretary/Treasurer are currently treated. This was in follow-up to the language presented at the July 9, 2019 meeting. After review and further discussion, Mr. Fiddler moved to adopt the rule language as presented by Mr. Schneider. Mr. Giese seconded the motion and the vote was unanimous in the affirmative. *(See Attachment #1)*

Mr. Kelsey then gave a brief update regarding SB 760 which states that all licenses for military personnel and spouses will be expedited. Additionally, no fee will be charged for initial licensure. Mr. Kelsey said this law went into effect on November 1st, and the licensing staff has been expediting applications/licenses.

In closing, Mr. Kelsey asked the Board to consider moving their meetings to the late afternoon or earlier in the evening to accommodate the staff. Following discussion, the Board came to the conclusion that they are not able to make a change in scheduling at this time. Mr. Kelsey thanked the Board for their consideration.

There being no further business, Mr. McKeon adjourned the meeting. Mr. Fiddler seconded the motion and the vote was unanimous in the affirmative. The time was 7:29 p.m.

OKLA. ADMIN. CODE § 527:1-1-2. DESCRIPTION OF ORGANIZATION

Current

- (a) The Board is created by the Oklahoma Legislature, 59 O.S. 1996 Supp. §2053. The Board has the authority and duty to regulate and administer the practice of perfusion in this state.
- (b) The Board consists of nine (9) members who are qualified and appointed in accordance with the provisions of 59 O.S. 1996 Supp. §2053 and §2054.
- (c) The officers of the Board shall serve one year terms; the Vice-Chair shall automatically assume the position of Chair at the end of the one year term and a new Vice-chair shall be elected by majority vote of the members in attendance at the meeting.

Option No. 3

- (a) The Board is created by the Oklahoma Legislature, 59 O.S. 1996 Supp. §2053. The Board has the authority and duty to regulate and administer the practice of perfusion in this state.
- (b) The Board consists of nine (9) members who are qualified and appointed in accordance with the provisions of 59 O.S. 1996 Supp. §2053 and §2054.

(c) Officers of the Board, Terms of office, and Vacancy. The officers of the Board shall be, in order of seniority, the Chair, Vice Chair, and Executive Secretary. Effective January 1, 2021, the officers of the Board shall serve one three-year term, with the exception of the Chair who shall only serve as Chair for one (1) year, and shall be elected at the first meeting after January 1 of the same year by a majority vote of the members attending the meeting; the Vice-Chair shall automatically assume the position of Chair at the end of the one year term and a new Vice-chair shall be elected by majority vote of the members in attendance at the meeting. Each succeeding year, the Vice-Chair shall become the Chair, the Executive Secretary shall elevate to be the Vice-Chair, and a new Executive Secretary shall be elected by the Board. Should any officer be unable to serve due to death, incapacity, or resignation, the next most senior officer, except in the case of a vacancy in the office of Executive Secretary, shall assume the vacant office and fulfill the unexpired year. He or she shall subsequently succeed himself or herself in the same office for a full year as if he or she had been elevated as set forth above. In the case of a vacancy in the office of Executive Secretary, the Board shall elect a new Executive Secretary at its next meeting to serve the unexpired portion of the year and will be subject to a retention vote at the first meeting of the year after January 1.

(d) Absence of Chair and Vice Chair. When the Chair is absent, the Vice Chair shall act in his or her absence. If the Vice Chair is also absent, the most senior member of the Board shall be act as the chair.

Subsection c (if amended as above) would read:

Officers of the Board, Terms of office, and Vacancy. The officers of the Board shall be, in order of seniority, the Chair, Vice Chair, and Executive Secretary. Effective January 1, 2021, the officers of the Board shall serve one three-year term, with the exception of the Chair who shall only serve as Chair for one (1) year, and shall be elected at the first meeting after January 1 of the same year by a majority vote of the members attending the meeting. Each succeeding year, the Vice-Chair shall become the Chair, the Executive Secretary shall elevate to be the Vice-Chair, and a new Executive Secretary shall be elected by the Board. Should any officer be unable to serve due to death, incapacity, or resignation, the next most senior officer, except in the case of a vacancy in the office of Executive Secretary, shall assume the vacant office and fulfill the unexpired year. He or she shall subsequently succeed himself or herself in the same office for a full term as if he or she had been elevated as set forth above. In the case of a vacancy in the office of Executive Secretary, the Board shall elect a new Executive Secretary at its next meeting to serve the unexpired portion of the year and will be subject to a retention vote at the first meeting of the year after January 1.