

OKLAHOMA STATE BOARD OF EXAMINERS OF PERFUSIONISTS

Minutes of Meeting

The Oklahoma State Board of Examiners of Perfusionists met on April 16, 2019, in accordance with the Oklahoma Open Meeting Act. The regularly scheduled meeting was held at the office of the Board, 101 NE 51st Street, Oklahoma City, Oklahoma. Advance notice of this meeting was transmitted to the Oklahoma Secretary of State on October 10, 2018. The notice and agenda were posted on the Board's website on April 10, 2019, at 2:25 p.m. in accordance with 25 O.S. § 311.9.

Members Present were:

Donald G. Hamilton, II, LP, Chairman
Tyler McKeon, LP, Vice-Chairman
Leah Davidson, LP, Secretary-Treasurer
Michael Giese, LP
Mr. Rick Ross
Ms. Claudia Kamas

Member(s) Absent:

Steven Miller, MD
Mr. Bill Fiddler, Jr.
MD Member - Vacant

Others present:

Reji Varghese, Deputy Director
Barbara J. Smith, Executive Secretary
Lisa Cullen, Director of Licensing
Thomas Schneider, Assistant Attorney General, Board Advisor

Having noted a quorum, Mr. Hamilton called the meeting to order at 7:00 p.m.

The Board considered nominations for the role of Vice-Chair pursuant to *Okla. Admin. Code 527:1-1-2*. Pursuant to rule, Tyler McKeon, LP, current Vice-Chairman, will automatically move into the role of Chairman. Following discussion, Mr. Hamilton nominated Michael Giese, LP, to serve as Vice-Chairman. Ms. Davidson seconded the motion and the vote was unanimous in the affirmative.

Following Board review, Mr. McKeon moved to approve the minutes of the December 18, 2018 special meeting as written. Ms. Davidson seconded the motion and the vote was unanimous in the affirmative.

Next, the Board considered the application of **DWIGHT CRAWFORD** for reinstatement of Licensed Perfusionist licensure. Following Board review, it was determined that the Episcopal School of Perfusion Science was no longer in business. All other supporting documentation had been provided by the applicant. Mr. Giese moved to grant **DWIGHT**

CRAWFORD a waiver for educational information from the Episcopal School of Perfusion Science. Ms. Kamas seconded the motion and the vote was unanimous in the affirmative.

Mr. Giese moved to approve the application of **DWIGHT CRAWFORD** for reinstatement of Licensed Perfusionist licensure. Ms. Ross seconded the motion and the vote was unanimous in the affirmative.

The Board then reviewed the application of **BRET SADLER** for Licensed Perfusionist licensure. The applicant provided no supporting documentation and had requested a waiver for all of his education, all prior employment, and a required notarization. Following Board discussion, Mr. McKeon moved to deny all waivers requested by the applicant. Mr. Ross seconded the motion and the vote was unanimous in the affirmative.

Following further discussion, Ms. Davidson moved to table the application of **BRET SADLER** for Licensed Perfusionist licensure pending completion of the file. Mr. McKeon seconded the motion and the vote was unanimous in the affirmative.

Reji Varghese, Deputy Director, presented the **FY2020 Administrative Support Services Contract** for the Board's consideration. He advised that there are no changes from last year's contract. Mr. Schneider stated he reviewed the contract and found nothing objectionable. Mr. Giese moved to approve the contract as presented. Mr. McKeon seconded the motion and the vote was unanimous in the affirmative.

Barbara Smith, Executive Secretary, presented the resignation letter (e-mail) of Michael Sasevich, MD, dated April 8, 2019. Dr. Sasevich has relocated his practice to California and has resigned effective immediately. Ms. Smith further advised that Mr. Hamilton's board term will expire on July 1, 2019 and, unfortunately, he is not eligible for re-appointment at this time. Also, Ms. Davidson's term will expire on July 1, 2019, and she is eligible for re-appointment. Ms. Davidson expressed her interest in being re-appointed to the board.

Next, Thomas Schneider, AAG and Board Advisor, discussed proposed rule amendments as they pertain to how vacancies in the positions of Chair, Vice-Chair and Secretary/Treasurer are currently treated. He provided a handout for Board review. Mr. Schneider asked the Board to give him feedback regarding the proposed language. Ms. Davidson wished to have language which did not require the Vice-Chair to automatically move into the position of Chair. Mr. Varghese was concerned that the Board would not be able to hold elections as necessary with the proposed language as written. Ms. Smith asked that the elections be held annually at the first meeting of the calendar year, rather than the last meeting of the year. There was discussion about having the meeting at the first meeting of the fiscal year. Mr. Schneider will re-draft proposed language to present at the next meeting which is scheduled for July 9, 2019. (*See Attachment #1*)

Mr. Varghese provided an update on SB685 which will allow complete applications to be circularized electronically for Board review and then voted upon electronically by the Board. If all votes are in the affirmative, a license will be issued and then ratified in an open meeting at a later date. The application may be held for a personal appearance or voted on affirmatively, but it cannot be denied via electronic circularization/vote. The deadline for the bill to be heard is

Thursday, April 25th. If the bill is ultimately signed into law, its effective date is November 1, 2019.

There being no further business, Mr. Hamilton adjourned the meeting. The time was 7:51 p.m.

Okla. Admin. Code 527:1-1-2

(c) The officers of the Board shall serve one-year terms; the Vice-Chair shall automatically assume the position of Chair at the end of the one year term and a new Vice-chair shall be elected by majority vote of the members in attendance at the meeting.

Suggestions:

(c) At the last meeting of each calendar year, the Board shall elect a Chair, Vice Chair, and Executive Secretary. Each officer shall be elected by majority vote of the members in attendance at the meeting and shall serve a one-year term starting at the first meeting of the following calendar year.

(d) Vacancies: If the chair is not present, resigns, or unable perform the duties as a Member and Officer of the Board, the Vice-Chair shall automatically assume the position of Chair. If there is a no Vice Chair, the most senior member of the Board shall serve as the Chair until the next meeting where a new Chair and Vice Chair shall be elected.